

## Transient Student Documentation Instructions

To establish eligibility for accommodations under the ADA, students must submit current and comprehensive medical documentation from a qualified provider for any diagnosis of a disability. The ADA defines a disability as a physical or mental impairment that substantially limits one or more major life activities.

A transient student is a student who is enrolled at one institution, but taking classes at another that will count towards their degree at their home institution. A transient student with a disability who wishes to receive accommodations while taking classes at GSU should do the following:

- Request that the disability services provider at the home institution provide a copy of the accommodations report to Access and Accommodations Center at GSU. The report should clearly outline the accommodations received at the home institution.

### OR

- The disability services provider at the home institution may provide a signed letter, on letterhead, stating the approved accommodations.
- Documentation can be submitted, by the student, through the AIM portal, <https://access.gsu.edu/>

**PLEASE NOTE:** Accommodations will not be provided for a transient student until this documentation is provided. It is suggested that students have their documentation submitted at least two weeks prior to enrollment.

- Once documentation has been submitted, students should contact Access & Accommodations Center to set up an appointment. This appointment may be in person or virtually. During this meeting, the accommodations will be discussed. Any accommodations available at GSU that are listed by the home institution for the student will be provided. Occasionally, institutions may provide different accommodations to meet a student's access needs. If an alternate accommodation is appropriate this change will be discussed. The process for using accommodations will also be discussed.